



at&t

Quick start guide

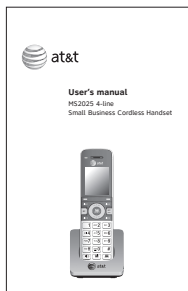
MS2025 4-line

Small Business Cordless Handset

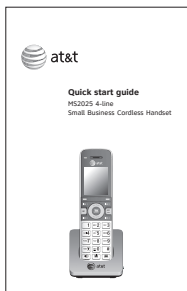


Parts checklist

Your telephone package contains the following items. Save your sales receipt and original packaging in the event warranty service is necessary.



MS2025
User's manual



MS2025
Quick start guide



Cordless handset



Battery compartment
cover



Battery for cordless
handset



Charger for cordless
handset with power
adapter installed

This quick start guide provides you with the basic installation instructions only.

Please refer to the user's manual provided in the product package for complete installation and operation instructions, or you can download the manual from **www.telephones.att.com/manuals**.

For customer service or product information, visit our website at **www.telephones.att.com** or call **1 (800) 222-3111**. In Canada, dial **1 (866) 288-4268**.

Installation

You must install and charge the handset battery before using the cordless handset.



See pages 5-7 for easy instructions.

Your product may be shipped with a protective sticker covering the handset display - remove it before use.

For customer service or product information, visit our website at **www.telephones.att.com** or call **1 (800) 222-3111**. In Canada, dial **1 (866) 288-4268**.

Avoid placing the telephone base too close to:

- Communication devices such as television sets, VCRs, or other cordless telephones.
- Excessive heat sources.
- Noise sources such as a window with traffic outside, motors, microwave ovens, refrigerators, or fluorescent lighting.
- Excessive dust sources such as a workshop or garage.
- Excessive moisture.
- Extremely low temperature.
- Mechanical vibration or shock such as on top of a washing machine or work bench.

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Charge light

- On when the handset is charging in the charger.

Softkeys (2)

- Press to select a menu item displayed above the key.

LINE 1/LINE 2/LINE 3/LINE 4

- Press to make a call on the desired line.
- Press to answer a call.

INT

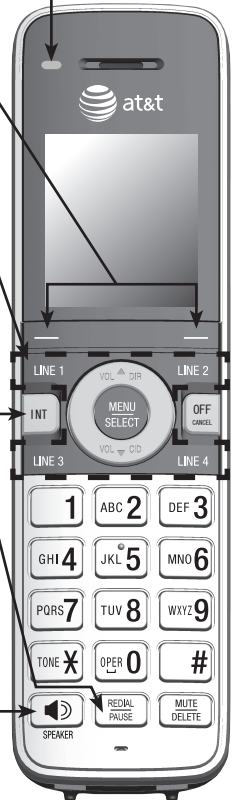
- Press to make an intercom call when in idle.

REDIAL/PAUSE

- Press to view the last 10 numbers dialed.

🔊/SPEAKER

- Press to turn on the handset speakerphone. Press again to resume normal handset use.



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VOL/▲DIR

- Press to scroll up while in menus.
- During a call, press to increase the listening volume.
- Press to show directory entries when the telephone is not in use.

MENU/SELECT

- Press to enter the menu.
- While in a menu, press to select an item or save an entry or setting.

OFF/CANCEL

- While using menus, press to return to idle mode.
- During a call, press to hang up.

VOL/▼CID

- Press to scroll down while in menus.
- During a call, press to decrease the listening volume.
- Press to show the caller ID history when the telephone is not in use.

MUTE/DELETE

- During a call, press to mute the microphone.
- While predialing, press to delete digits.
- While reviewing the directory entry, press to delete an individual entry.
- While entering or editing a directory entry, press to erase a digit or character.

Quick reference guide



Belt clip

Main menu



Main menu

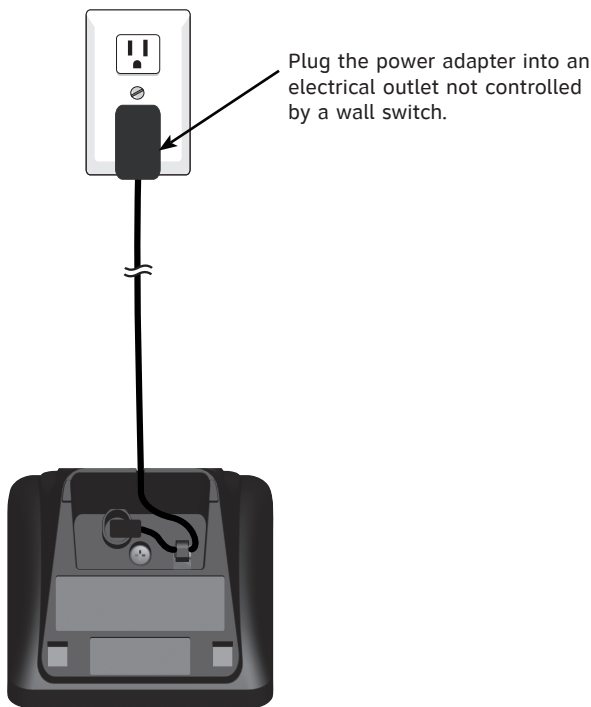
- Ringers
- Phone Settings

Using menus

- Press **MENU/SELECT** or **MENU** to show the first menu item, **Ringers**.
- Press **▲** or **▼** to scroll through menu items.
- Press **MENU/SELECT** or **SELECT** to select or save changes to a highlighted menu item.
- Press **OFF/CANCEL** or **BACK** to cancel an operation, exit the menu display or return to the idle screen.

Charger installation

Install the charger as shown below.






IMPORTANT INFORMATION

1. Use only the power adapter supplied with this product. To order a replacement power adapter, visit our website at www.telephones.att.com, or call **1 (800) 222-3111**. In Canada, dial **1 (866) 288-4268**.
2. The power adapter is intended to be correctly oriented in a vertical or floor mount position. The prongs are not designed to hold the plug in place if it is plugged into a ceiling, under-the-table or cabinet outlet.

Battery installation and charging

Install the battery as shown on the following page. Once you have installed the battery, the screen indicates the battery status (see the table below). If necessary, place the handset in the charger to charge the battery. For best performance, keep the handset in the charger when not in use. The battery is fully charged after 11 hours of continuous charging. See the table on the **Technical specification** page in the user's manual for battery operating times.

If the screen is blank, you need to charge the handset without interruption for at least 30 minutes to give the handset enough charge to use the telephone for a short time. When the battery is low, the handset shows **Low battery** and a flashing .

Battery indicators	Battery status	Action
The screen is blank or shows Place in charger and  flashes.	The battery has no or very little charge. The handset cannot be used.	Charge without interruption (at least 30 minutes).
The screen shows Low battery and  flashes.	Battery has enough charge to be used for a short time.	Charge without interruption (at least 30 minutes).
The screen shows EXT XX . (XX represents the extension number of the device the handset is registered to).	Battery is charged.	To keep the battery charged, place the handset in the charger when not in use.

Battery installation and charging

Install the battery as shown below.

1. Plug the battery connector securely into the socket inside the handset battery compartment. Insert the supplied battery with the label **THIS SIDE UP** facing up as indicated.
2. Align the cover flat against the battery compartment, then slide it upwards until it clicks into place.
3. Charge the handset by placing it face forward in the charger. The charge light is on when charging.

①



②



③

The charge light



IMPORTANT INFORMATION

- Use only the supplied rechargeable battery or replacement battery (model BT164392). To order a replacement battery, visit our website at **www.telephones.att.com**, or call **1 (800) 222-3111**. In Canada, dial **1 (866) 288-4268**.
- If you do not use the handset for a long time, disconnect and remove the battery to prevent possible leakage.

Adding and registering a handset

You must register this MS2025 cordless handset with the MS2015 deskset before use. Each MS2015 supports only one cordless handset. When first purchased, the handset shows **Choose Handset in Registration at base menu. And put handset on cradle to register.**

If the handset does not have enough power to proceed with the registration, you need to charge the new handset for at least five minutes (see **Battery installation and charging** on pages 6-7). Start registration when the handset screen shows **Choose Handset in Registration at base menu. And put handset on cradle to register.**

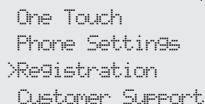
Adding and registering a handset

To register a handset to your MS2015 deskset

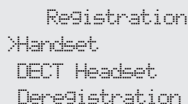
1. Make sure the cordless handset is out of the charger and the screen shows **Choose Handset in Registration at base menu. And put handset on cradle to register.**
2. On the MS2015 deskset, press **MENU/SELECT** or **▶/SKIP**.
3. Press **▲** or **▼** to scroll to **Registration**, then press **MENU/SELECT** or **▶/SKIP**.
4. Press **MENU/SELECT** again or **▶/SKIP** to select **Handset**. The MS2015 deskset screen shows **Registering handset... (Put handset on cradle to start)**.
5. Place the unregistered handset into the charger. The handset screen displays **Registering... Please wait** during registration. The handset beeps once and begins registering to the MS2015 deskset. It takes up to 60 seconds to complete the registration. When the registration is successful, the MS2015 deskset shows **Handset registered**. To change the handset name and the extension number shown on the handset screen, refer to the **Phone rename** and **Extension number** sections in the user's manual of the cordless handset.



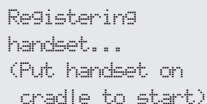
Choose Handset
in Registration
at base menu.
And put handset
on cradle to
register



One Touch
Phone Settings
>Registration
Customer Support



Registration
>Handset
DECT Headset
Deregistration



Registering
handset...
(Put handset on
cradle to start)



NOTES:

- If the registration is not successful, the deskset returns to the previous screen. To reset the handset, remove the handset from the charger. Try the registration process again.
- We recommend you avoid using the deskset and the cordless handset at the same time.



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